



## Navy CYP Family Enrollment Page

Welcome to Navy CYP! We are happy that you have chosen us to care for your child and are looking forward to working with your family.

The Navy CYP Family Enrollment Page contains all of the forms that you need to enroll your child in our program. It is very important that you complete and submit all of these forms as soon as possible so that we can prepare for your family orientation and your child's first day. To avoid any delay in your child's start date, please send us all completed forms **no later than 24 hours before your scheduled family orientation.**

Please see below for information and instructions for completing and submitting these forms.

**What do I need to fill out?** The following forms are required to enroll your child:

- [Navy CYP Registration Form](#)
- [Navy CYP Health Information Form](#)
- [Navy CYP Permission Statements Form](#)
- [Birth to Five Child and Family Profile](#) (only for children ages birth-to-5 being enrolled in a CDC, CDH, or 24/7 Center Program)
- [Youth and Family Profile](#) (only for children and youth being enrolled in a School Age Care or other Youth Program)

**How do I access, complete, and email the forms?** Click on each form you need to complete. The form will open on your computer screen. Fill in all of the required information. Save the completed form to your computer. You do not need to actually sign the forms at this time. You will sign all forms at your family orientation. Email the completed forms to the email address provided in your enrollment email.

**What if I am not able to complete the forms electronically or email them?** If you have trouble completing any of the forms online, please contact your program. They will be able to help you or provide you with other options for completing and submitting the forms. The enrollment email you received has the contact information for your program.

**Is there other information I need?** Yes! Please click on *The Family's Guide to TFI* (Total Family Income) and the *Navy CYP Parent Handbook* and familiarize yourself with these resources before your scheduled family orientation. The *Family's Guide to TFI* will give you important information about how your parent fees will be determined. The *Navy CYP Parent Handbook* provides you with general information about the CYP and important things parents need to know about their child's care. You will also receive additional information related to your specific installation's CYP.

**I have questions. Who do I ask?** If at any time you have questions, contact your program at the contact information that was provided in your enrollment email.

Again, please complete and email all required forms **no later than 24 hours before your scheduled family orientation.** Your timely completion of these forms helps to ensure a speedy enrollment and registration process!

We are looking forward to seeing you at Family Orientation. Welcome to the Navy CYP Family!