



Fleet and Family Readiness Conference and Catering Services

EVENT PLANNING • MEETING ROOMS • CATERING

NSA Naples, Italy



NSA Naples Fleet and Family Readiness (FFR) is pleased to offer premium-quality, all-in-one event planning, meeting rooms and catering services at an exceptional value. Our distinct facilities offer gracious service in a comfortable and friendly environment.

Room and menu options are designed to fit your culinary taste, budget and style. The FFR team uses its creativity and attention to detail to compose the perfect event for you.

This guide provides you with helpful suggestions. However, if you do not see what you are looking for, please ask.

We pride ourselves in our ability to meet your needs with spaces and a menu to suit any event. The success of your event is our No.1 priority.

If you would like to see the our facilities, please call for a tour workdays, 7 a.m.-5 p.m.



The opportunity to arrange for meeting spaces and catered events is open to all eligible patrons and sponsored community support groups.

Event Facilities at a Glance

Space	Size (Square feet)	Occupancy (Banquet style)	Occupancy (Classroom style)	Room Shape
Bella Napoli Conference Center*	2,150	200 without tables 100 with tables	100	Square
Bella Napoli Food Court Conference Room (Orange Room)*	888	65 without tables 45 with tables	50	Rectangle
Capodichino Library Meeting Space**	230	N/A	8	Rectangle
Conference Room at Navy Gateway Inns and Suites*	1,883	65	60	Square
Auto Skills Classroom*	600	N/A	50	Rectangle
Housing Community Center**	1,264	N/A	75	Square
Reel Times 2 Cinema Freedom Theater*	N/A	N/A	184	Square
Reel Times 2 Cinema Victory Theater*	N/A	N/A	129	Square
Reel Times 2 Cinema Party Room*	280	N/A	20	Rectangle
Carney Park Recreation Center*	340	N/A	N/A	Rectangle

*Please see details for fees.

**Free



Conference and Meeting Rooms

Capodichino

Bella Napoli Conference Room

Ideal for conferences, meetings, training sessions, catered events and private functions The room may be set up in a classroom, theater-style or buffet-style configuration.

Location: Bldg. 448, ground floor

Occupancy: 200 people

Room rental: Full day \$165, Half day \$100

Set-up/take-down fee: \$75

Projector rental: \$10 per hour

Equipment provided: Microphone, interactive screens, projector, pointer and water dispenser with cups

Reservations: Tentative for seven calendar days from date of booking

Contract: MWR party contract must be signed at time of booking, which includes fees and charges for daily use to include set-up/take-down fee.

Deposit: 10 percent or \$50, whichever is greater
Required within seven calendar days of reservation

Balance due: Three calendar days before event

Service fee: 15 percent added to catered food and beverage purchases. Fee is waived for MWR-catered events of \$200 or more per day.

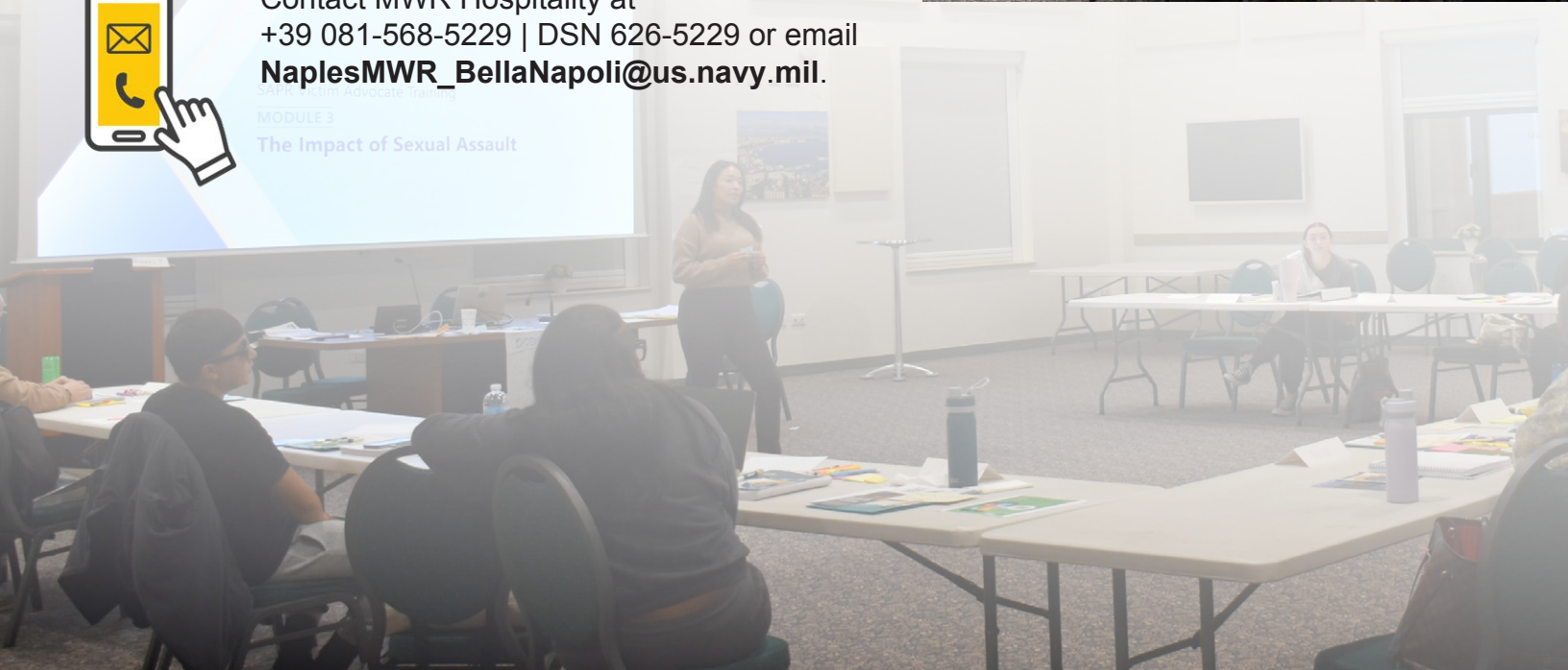


For more information and reservations:

Contact MWR Hospitality at
+39 081-568-5229 | DSN 626-5229 or email
NaplesMWR_BellaNapoli@us.navy.mil.



SAFE Victim Advocate Training
MODULE 3
The Impact of Sexual Assault



Conference and Meeting Rooms

Capodichino

Bella Napoli Food Court Conference Room (Orange Room)

Ideal for conferences, meetings, training sessions and private functions

Location: Bldg. 448, ground floor adjacent to Bella Napoli Food Court

Occupancy: 65 people

Room rental: Full day \$120, Half day \$80

Set-up/take-down fee: \$30

Projector rental: Full day \$30, Half day \$20

Equipment provided: Projector, pointer and water dispenser with cups

Reservations: Tentative for seven calendar days from date of booking

Contract: MWR party contract must be signed at time of booking, which includes fees and charges for daily use to include set-up/take-down fee.

Deposit: 10 percent or \$50, whichever is greater
Required within seven calendar days of reservation

Balance due: Three calendar days before event

Service fee: 15 percent added to catered food and beverage purchases. Fee is waived for MWR-catered events of \$200 or more per day.



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NaplesMWR_BellaNapoli@us.navy.mil.



Conference and Meeting Rooms

Capodichino

Capodichino Library Meeting Space

Ideal for conference, meetings, training sessions, clubs and organizations

Location: Bldg. 453, ground floor

Occupancy: 8 people

Room rental: None

Availability: May be used during normal facility business hours Monday-Friday, 9 a.m.-5 p.m. excluding U.S. holidays

Reservations: May be reserved up to two months in advance and for a maximum one week (if a Command function or special-need request.) To reserve the room, please provide:

Patron's first and last name

Patron's phone number

Command/club/organization

Date(s) and time of reservation



For more information and reservations:

Contact MWR Library staff at

+39 081-568-3666 | DSN 626-3666 or email

NaplesMWR_Library@us.navy.mil.



Conference and Meeting Rooms

Capodichino

Conference Room at Navy Gateway Inns and Suites

Ideal for conferences, meetings, training sessions and private functions

Location: Bldg. 453, second floor

Occupancy: 65 people

Room rental: Full day \$120, Half day \$80

Projector rental: Full day \$40, Half day \$20

Set-up/take-down fee: \$75

Equipment provided: Projector, pointer and water dispenser with cups

Reservations: Tentative for seven calendar days from date of booking

Contract: MWR party contract must be signed at time of booking, which includes fees and charges for daily use to include set-up/take-down fee.

Deposit: 10 percent or \$50, whichever is greater
Required within seven calendar days of reservation

Balance due: Three calendar days before event

Service fee: 15 percent added to catered food and beverage purchases. Fee is waived for MWR-catered events of \$200 or more per day.

For more information and reservations: Contact MWR Hospitality staff at +39 081-568-5229 | DSN 626-5229 or email NaplesMWR_BellaNapoli@us.navy.mil.



Conference and Meeting Rooms

Support Site

Auto Skills Classroom

Ideal for conferences, meetings and training sessions

Location: Auto Skills Center, Bldg. 2076, ground floor

Occupancy: 50 people

Availability: May be used during normal facility business hours, Tuesday through Friday, Noon to 7 p.m., Saturday and Sunday, 8 a.m.-5 p.m., excluding U.S. holidays, unless arrangements are made in advance

Room rental: \$30 per day, \$20 per hour outside of normal business hours

Reservations: The room may be reserved up to two months in advance. To reserve the room, please provide:

Patron's first and last name

Patron's phone number

Command/club/organization

Date(s) and time of reservation



For more information and reservations:

Contact Auto Skills staff at

+39 081-811-4947 | DSN 629-4947 or email

NaplesMWR_AutoSkills@us.navy.mil.



Conference and Meeting Rooms

Support Site

Housing Community Center

Ideal for organization and club meetings, birthday parties and holiday gatherings. The room includes chairs and tables, a small play area for young children and a kitchen.

Location: Village Forum, Bldg. 2072, ground floor

Occupancy: 75 people

Eligibility: The room is available for reservation by community members who live on the Support Site

Room rental: None

Deposit: \$50, refunded once keys are returned

Availability: May be used during normal facility business hours (Monday-Friday, 7:30 a.m.-4 p.m. excluding U.S. holidays)

Reservations: To reserve the room, please provide:

Patron's first and last name

Patron's phone number

Command/club/organization

Date(s) and time of reservation



For more information and reservations:

Contact Family Housing staff at
+39 081-811-4930 | DSN 629-4930.

Conference and Meeting Rooms

Support Site

Reel Times 2 Cinema

Ideal for conferences, presentations and training sessions

Freedom Theater

Location: NEX Mall, Bldg. 2091, ground floor

Occupancy: 184 people

Availability: Monday and Tuesday, 8 a.m.-9 p.m.,
Wednesday-Friday, 8 a.m.-3 p.m.

Room rental: \$175 one to four hours, \$225 up to eight hours; includes a cleaning fee.

Equipment provided: Audio/visual/movie projection equipment and staff to operate equipment

Victory Theater

Location: NEX Mall, Bldg. 2091, ground floor

Occupancy: 129 people

Availability: Monday and Tuesday, 8 a.m.-9 p.m.,
Wednesday-Friday, 8 a.m.-3 p.m.

Room rental: \$150 one to four hours, \$200 up to eight hours; includes a cleaning fee.

Equipment provided: Audio/visual/movie projection equipment and staff to operate equipment

Reservations: The theaters may be reserved up to two months in advance. To reserve a theater, please provide:

Patron's first and last name

Patron's phone number

Command/club/organization

Date(s) and time of reservation



For more information and reservations:

Contact Business Programs Manager at
+39 081-811-4070 | DSN 629-4070.



Conference and Meeting Rooms

Support Site

Reel Times 2 Cinema Party Room

Ideal for birthday parties, baby/wedding shower and farewell parties.

Location: Reel Times 2 Cinema, bldg. 2091, ground floor

Occupancy: 25 people

Room rental: \$30 per day, \$20 per hour outside the normal hours. Fee includes

Deposit: \$50, refunded once keys are returned

Availability: Room may be rented Wednesdays-Sundays, 12:30-4:30 p.m. and outside these hours if arrangements are made in advance.

Room rental: \$30 per day, \$20 per hour outside the normal hours. Fee includes:

- Two hours of room use (30 minutes to decorate, one hour for party and 30 minutes to tear down)
- Table and chairs
- Personalized greeting on digital screen

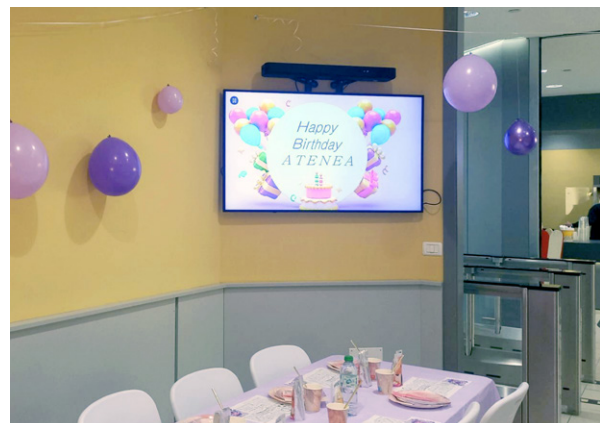
Reservations: The room may be reserved up to two months in advance. To reserve the room, please provide:

Patron's first and last name

Patron's phone number

Command/club/organization

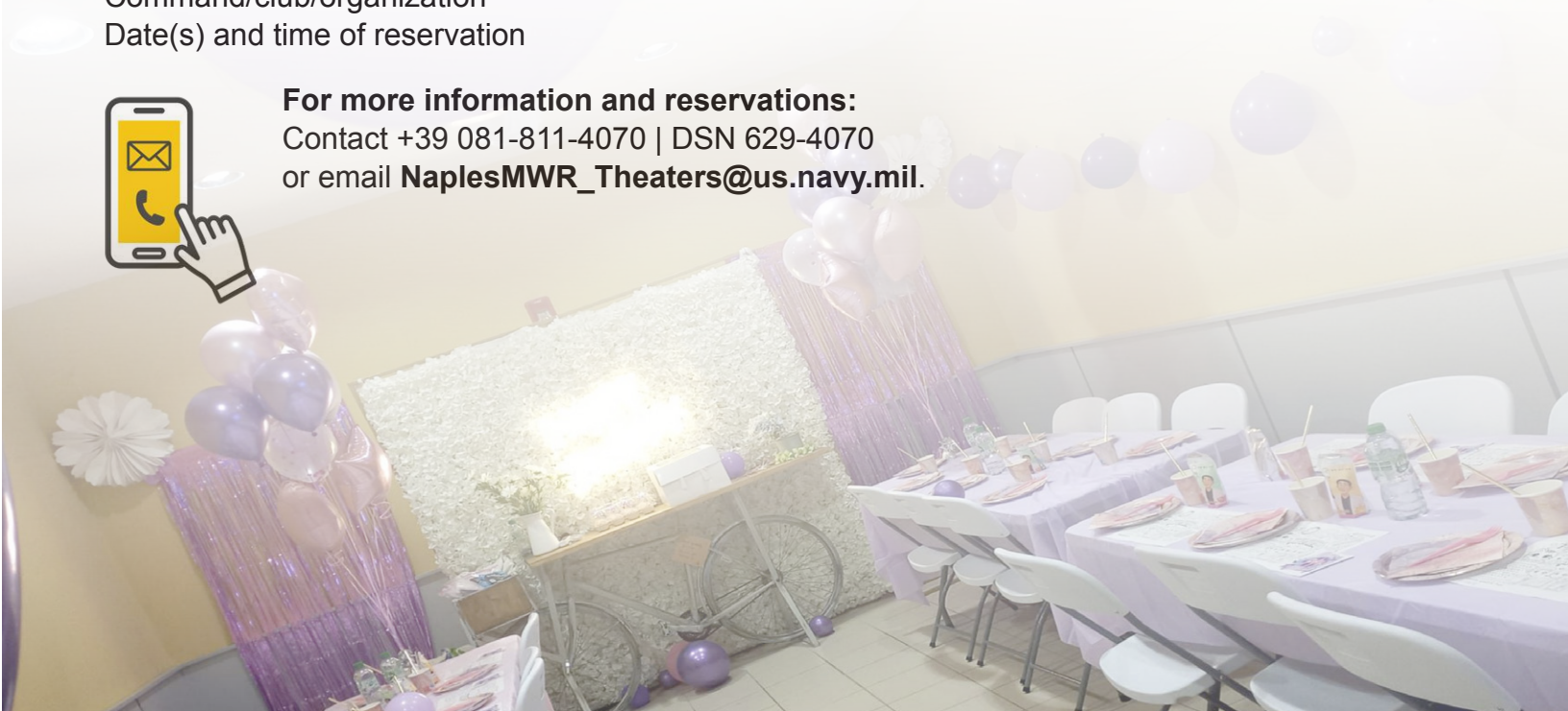
Date(s) and time of reservation



For more information and reservations:

Contact +39 081-811-4070 | DSN 629-4070

or email NaplesMWR_Theaters@us.navy.mil.



Conference and Meeting Rooms

Support Site

Support Site Library Meeting Space

Ideal for meetings, training sessions, clubs and organizations

Location: Support Site Library, Bldg. 2072, first floor

Occupancy: 18 people

Availability: May be used during normal facility business hours (Monday-Friday, 10 a.m.-5 p.m. excluding U.S. holidays)

Room rental: None

Reservations: The room may be reserved up to two months in advance if a Command function or special-need request. To reserve the room, please provide:

Patron's first and last name

Patron's phone number

Command/club/organization

Date(s) and time of reservation



For more information and reservations:

Contact Library staff at

+39 081-811-4361 | DSN 629-4361 or email

NaplesMWR_Library@us.navy.mil.



Conference and Meeting Rooms

Carney Park

Carney Park Recreation Center

Ideal for birthday parties, baby/wedding shower and farewell parties.

Location: Carney Park, Pozzuoli

Availability: May be used during normal facility business hours, Wednesday-Sunday, 9 a.m.-5 p.m. excluding U.S. holidays, unless other arrangements are made in advance

Room rental: \$75 per day

Equipment provided: 10 folding tables, 40 chairs, several couches, refrigerator/freezer, TV with AFN, deep freezer, oven, electric stove top, microwave, sink with potable water, heat/AC and an outside barbecue grill.

Reservations: The room may be reserved up to two months in advance if a Command function or special-need request.



For more information and reservations:

Contact Carney Park Outdoor Recreation staff at +39 081-526-1579 or email NaplesMWR_OutdoorRecreation@us.navy.mil.



Catering Menu

Breakfast

Prices are per person unless noted otherwise.

Continental \$8.50

Chilled fruit juices, donuts or cornetti, fresh seasonal fruit, freshly brewed coffee (regular and decaffeinated coffee) and a selection of tea



American Breakfast \$16

Chilled fruit juices, scrambled eggs, breakfast sausage or bacon, French toast with maple syrup, breakfast potatoes, pancakes, freshly brewed coffee (regular and decaffeinated coffee) and a selection of tea



Lunch

Served with freshly brewed coffee (regular and decaffeinated coffee) and a selection of hot tea. 45-minute service time. Price is per person.

Club Sandwich \$8.50

Sliced smoked turkey, ham or chicken, Swiss and cheddar cheese, lettuce and sliced tomatoes on toast



Italian Hoagie \$8.50

Sliced smoked turkey, ham or chicken, Swiss and cheddar cheese, lettuce and sliced tomatoes on fresh deli bread or roll

Chicken Caesar Wrap \$8

Chicken, lettuce, tomatoes, cheese, croutons and Caesar dressing wrapped in a tortilla

Smoked Turkey and Bacon Club Wrap \$8

Smoked turkey, bacon slices, tomatoes, avocado and mayonnaise wrapped in a spinach tortilla



Caprese Salad \$7

Two options:

1. Sliced tomatoes, fresh mozzarella cheese, fresh basil leaves and extra-virgin olive oil
2. Skewers of tomatoes, fresh mozzarella cheese, fresh basil leaves and extra-virgin olive oil



Chef's Salad \$6.50

One or more variety of meat (ham, turkey or chicken), tomatoes, cucumbers, cheese and hard-boiled eggs placed on a bed of tossed lettuce

Turkey Cobb Salad \$8

Turkey, bacon, eggs, avocado, tomatoes and blue cheese crumbles served on a bed of tossed lettuce

Grilled Chicken Caesar Salad \$7.50

Grilled chicken, garlicky croutons and Parmesan cheese on a bed of tossed lettuce served with creamy Caesar dressing (eggs, olive oil and lemon juice)



Pasta Bolognese \$7.50

A sauce of ground meat, carrots, celery, tomatoes and onion poured over pasta



Pasta Al Pesto \$7.50

Pasta with pesto sauce

Pasta Alla Normana \$7.50

Pasta with egg plant

Lunch in a Bag

Sandwich or wrap of your choice served with chips, jumbo cookie and bottled water.

Sandwich price plus \$4.

Requires 36-hour notice.

Sweet Sensations

Prices are per person, unless otherwise noted.

Tiramisu \$3

New York-style Cheesecake with Raspberry sauce \$2.50

Chocolate Cheesecake \$2.50

Assorted Cornetti \$2



Break Packages

Prices are per person unless noted otherwise.

Half-Day Break \$8.50

Option 1: Chilled fruit juices, donuts or breakfast pastries or brownies or cup of sliced fresh fruit, freshly brewed coffee (regular and decaffeinated coffee) and a selection of tea

Option 2: Assortment of oven-fresh cookies or potato chips, freshly brewed coffee (regular and decaffeinated coffee) and a selection of tea



Charcuterie Board

Price varies depending on size of board.

Array of meats, cheeses, olives, tomatoes, crackers and nuts.



Ala Carte

Price varies depending on size of board.

Sliced fresh fruit cup \$2.50

Cornetto \$2

Donuts \$18 per dozen

Oven-fresh cookies \$20 per dozen

Assorted brownies \$22 per dozen

Potato chips \$2.50

