

## Military Spouse Preference Program

The following information provides important facts about military spouse preference eligibility.

- Only the wife or husband of an active-duty military member of the U.S. Armed Forces, including members of the U.S. Coast Guard relocating because of service under a statutory tour, is eligible for spouse preference. The marriage to the sponsor must have taken place before the relocation. Spouse preference applies only to activities located in the commuting area of the sponsor's duty station.
- Eligibility for military spouse preference begins 30 days before the sponsor's reporting date and may be used at any time during the tour. However, spouses with less than six months left on their tour may be passed over for permanent continuing positions.
- In order to receive military spouse preference, you must submit copies of your sponsor's PCS orders along with your application.
- **Spouse preference may be exercised only once per set of PCS Orders.** Spouse preference is considered used when the spouse is placed in a regular full-time (RFT) or regular part-time (RPT) position. Spouse preference is applied to all NAF positions at the NF-3 and below and equivalent CT positions for which you apply and are referred. The preference may be used multiple times for flexible positions. Military spouse preference is terminated when one of the following conditions is met:
  1. You accept a permanent position as an appropriate fund, non-appropriated fund or Navy Exchange employee.
  2. You are offered a permanent continuing position as an appropriate fund, non-appropriated fund or Navy Exchange employee, and decline the offer.
- If you lose your military spouse preference because you decline a job offer as described above, you will be eligible to be placed in the "family member" category if you are not already employed in a permanent continuing position. The "family member" category is in a lower referral group.

Please do not sign this document if you do not understand how the spouse preference is implemented. If you would like clarification, please contact the Navy Region EURAFCENT Personnel Office at +39 081-568-4047 or DSN 626-4047.

I understand that by accepting or declining a permanent position for appropriated funds, non-appropriated funds or Navy Exchange, I will use my spouse preference.

Original signature \_\_\_\_\_

Print name \_\_\_\_\_

Date \_\_\_\_\_