



**DEPARTMENT OF THE NAVY**  
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY  
PSC 817 BOX 1  
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12 Dec 25

MEMORANDUM FOR THE RECORD

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy  
Subj: NSA NAPLES INSTALLATION ADVISORY COMMITTEE (IAC) MEETING MINUTES 10 DECEMBER 2025

1. The NSA Naples Installation Advisory Committee (IAC) meeting was held on 10 December 2025, at 1600 in the NES Library and via TEAMS. The following is a summary of the meeting.
2. CALL TO ORDER. The meeting was called to order at 1600 by the Meeting Chairperson, Captain John Randazzo, NSA Naples Commanding Officer. Captain Randazzo welcomed parents, volunteers, and leaders from NSA Naples and DODEA, emphasizing the IAC's purpose in discussing issues impacting both schools with a specific link to NSA Naples.
3. ROLL CALL.
  - a. NSA Naples Commanding Officer John Randazzo (Present)
  - b. School Liaison Melissa Johnson (Present)
  - c. DODEA Community Superintendent Stephanie El Sayed (Present)
  - d. NMHS Principal Chris Beane (Present)
  - e. NMHS Vice Principal Rachel Lanquist (Present)
  - f. NES Acting Principal Candace Rascoe (Present)
  - g. NES Parent Rep Alicia Sexton (Present)
  - h. NES Teacher Rep Edna Navo (Present)
  - i. NMHS Parent Rep Damian Bardoni (Present)
  - j. NMHS Teacher Rep Michael Johnson (Present)
  - k. NMHS Student Representative Hudson Self (Present), Audrey Matera (Absent)
  - l. NES Student Representatives Lola Rosedodds & Olivia Fox (Absent)
  - m. DODEA Facilities Representatives John Falcon and Fernando Iribarren (Present)
4. 30/60/90 UPDATES. The School Liaison and DODEA Administrative Team highlighted 30/60/90 events, early withdrawal dates, the CYP Youth Sports registration deadline (19 Dec), and upcoming CYP activities.
5. NMHS REPORT.
  - a. Facilities:
    - (1) NMHS External Door Replacement: Phase 1 began in November 2025 (retrofit locks needed). Phase 2 is to begin in March 2026.
    - (2) HS Gym Bleachers: Wheels installed, but motors are not operable (not covered by Mirabella). DODEA will purchase; Mirabella can install. Bleachers can be moved manually.
    - (3) Culinary Arts Program: Classes to be held at USNH Naples. A TF1 has been submitted to DODEA for design and funding to replace fire suppression equipment and vent fans. A lease modification is needed with Mirabella due to the vent fan cleaning requirement (every 6 months).

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b. Fall Sports: Near final games before Euros, strong performances reported.

c. Important Dates:

(1) Yearbook Sales: Contact Cynda.Masterman@dodea.edu for information or to reserve a yearbook.

(2) Student Transfers and Withdrawal Policy: Accelerated withdrawal dates for students transferring in the last 20 days of the semester are: 2nd Semester: May 11, 2026 (must attend school on May 8, 2026). Contact michela.pellecchia@dodea.edu to initiate withdrawal. Contact NaplesSLP@us.navy.mil for assistance with credit transfer.

6. NES REPORT.

a. Parent Engagement: Parents are invited to join students for lunch and recess (sign in at the office).

b. Student Council Representation: Representatives were unable to attend this meeting and will be introduced at the next IAC.

c. NES Priorities:

(1) Priority 1: Pest Control in Art Room: Completed.

(2) Priority 2: Traffic Safety: Instruction completed. Infographic forthcoming. TF1 developed for scope and funding. Physical infrastructure changes planned for Fall 2026.

(3) Priority 3: Elevator: Awaiting parts through Mirabella.

d. After-School Clubs: Actively occurring. New clubs starting in January include ASL, Book Club, Google Suites, and Math Breakfast Club.

7. COMMANDING OFFICER REPORT.

a. Traffic Safety Update: NSA Naples is responsible for infrastructure upgrades, traffic control, and enforcement. TF1 approved with funding for a raised crosswalk, sidewalk removal, and a single-arm swing gate. Completion is expected in the final quarter of FY26. Temporary barriers will be placed during AM drop-off and PM pick-up. No vehicles are allowed near busses. An infographic on traffic flow will be rolled out in January 2026.

b. Non-DODEA Facilities Updates: Road repairs are underway, the fitness center renovation is in January, and the pool heater is progressing. Mirabella is significantly behind (1.5 years) on repairs and preventive maintenance. Concerns have been elevated.

c. NSA Naples Manning Update:

(1) Installation Manning: <70%

(2) Housing Staff: 87% (New Director on Board)

(3) Fire: 73% (several inbound)

(4) MWR: 80% (Janitor on board at SS Fitness Center, major issues at CAPO Fitness Center and Pool)

(5) CYP: 90% (LN hires worked well, working to keep)

8. SCHOOL LIAISON REPORT.

a. Naples Multi-Disciplinary Team (MDT): Instruction in development. Marketing to be developed upon approval. Final Draft to ICO by 31 Dec 25.

b. Free- and Reduced-Meal Program: Applications are being processed. Income verification is occurring through CNIC. Timely response is required to avoid removal from the program.

c. Upcoming Events:

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(1) 9 February: Rome College Trips (St. John's & Temple).  
Registration due by 31 Dec.

(2) 20 February: Teen Escape Room with FFSC to address Teen Dating  
Violence Prevention.

(3) 11 March: Teen Employment/Interview Skills Training.

(4) 15 April: Dependent Student Travel Information.

9. OLD BUSINESS.

a. Minutes for 22 Oct 25 were approved and posted on Social Media.

b. Update on EFMP and Overseas Screening Process: Challenges with both  
active duty and civilian families arriving without completing, enrolling, and  
communicating in advance of arrival remain open.

c. Concerns regarding off-site sporting events and reasonable breaks from  
bussing remain open.

d. Concerns regarding HS Gym usage by students other than Football  
players remain open.

10. NEW BUSINESS.

a. Kudos to NMHS Leadership for "Core Scheduling" Communication.

b. A question was raised about responsibility for low-hanging trees. The  
ICO explained that an arborist is scheduled to cut the tree.

c. A parent question was raised about School Lunch Discrepancies. The SL  
will post to the CYP Facebook page to ensure the community is aware of the  
process to address billing concerns.

d. A parent concern was raised about lights being out in a housing quad.  
The ICO explained the repair process will take time.

e. BZ to NES Students who spoke at Town Hall.

f. BZ to NMHS Future Prep Planning.

11. ACTION ITEMS.

a. Publish IAC Minutes.

b. SL and DODEA to verify websites give accurate information about the  
screening process.

c. NMHS will formalize and make accessible guidance for Coaches regarding  
away game transits and responsibilities.

d. NMHS Principal will send a letter to coaches about gym use.

e. SL will post to CYP Facebook regarding the process to address lunch  
account concerns.

f. ICO will request clarification on overseas screening from OCHR and  
check into portable lights for affected areas.

12. ADJOURNMENT. The meeting was adjourned by the Acting Chair at 1730.

J. L. RANDAZZO  
CAPT, U.S. Navy  
Commanding Officer

Copy to:  
IAC Members